

BOARD OF EDUCATION
Millburn School District 24
COMMITTEE of the WHOLE MEETING
August 12, 2019

BOARD MEMBERS PRESENT

Carissa Casbon LaTourette, President
Denise Ide, Vice President
Jim Guziak, Secretary
Sean Coleman
Stephen Gray
Brendan Murphy
Ardre Orie

BOARD CLERK

Bernadette Hanna

ADMINISTRATION PRESENT

Jason Lind, Superintendent of Schools
Stephen Johns, Business Manager/CSBO
Joanne Rathunde, Director of Technology
Elizabeth Keefe, Director of Special Services
Jake Jorgenson, Principal, MMS

GUESTS

Bethanie Dajka
Carol McGill

The Committee of the Whole Meeting of the Board of Education of Millburn School District 24, Lake County, Illinois, held at Millburn Elementary School, was called to order at 7:36 p.m. by President Carissa Casbon LaTourette. Roll call was dispensed with as it had been taken at the Special Board Meeting with the following Board Members in attendance: Carissa Casbon LaTourette, Sean Coleman, Stephen Gray, Jim Guziak, Denise Ide, Brendan Murphy, Ardre Orie. Absent: none.

PUBLIC COMMENTS – There were no public comments.

ADDITION of INFORMATION/DISCUSSION ITEMS

A discussion about the sprinkler system was added as a discussion item.

PRESENTATION

Emergency Management System

Mr. Jorgenson presented information about the district's Emergency Management Plan. Every summer the principals meet with local law enforcement – both Lindenhurst and Lake County Sheriff's Department. They make recommendations for school building and student safety. Mr. Jorgenson also explained how one of the district's tools, NaviGate Prepared® works, which is the virtual emergency preparedness solution designed for K-12 schools.

Parent-Student Handbook Changes

Mr. Jorgenson explained to the Board the steps taken to make changes to keep the Parent-Student Handbook up to date. Every year he gathers information from the Illinois Principals' Association (IPA) and from our attorneys to make updates to the handbook. He directs a series of two to three meetings consisting of principals, teachers, parents, and students to go over any concerns and make adjustments to current rules.

INFORMATION/DISCUSSION ITEMS

Lake Division Dinner Meeting

Ms. Casbon LaTourette informed the Board that the IASB Lake Division Dinner Meeting date is changed to Tuesday, October 29, 2019. The guest speaker will be Ralph Martire presenting "Moving Illinois Toward Fiscal Sustainability."

Residency Investigation

Dr. Lind explained to the Board that in the past we used a company to do residency checks. He would like to use this service again, which costs about \$2.00 per family. We haven't done residency checks in a while so this would be a good opportunity. A straw poll indicated that all Board Members are in favor of using this service.

MES STEM Materials

Ms. Bethanie Dajka presented to the Board information about materials that will be used in the new K-5 STEM classes. Last year, each grade level participated in a STEM activity. The curriculum is focused on the Next Generation Science Standards and Technology Standards. A couple of the activities students will be involved in is coding and the building of simple and powered machines. The purchase of the materials was possible in large part to the \$115,000 donation made by the Millburn Education Foundation.

Board members asked what was happening at MMS for STEM. They were informed that there will be a Computer-Aided Design (CAD) enrichment class and that the students have already participated in a coding class. A parent donated \$3,000 with an employer match of \$3,000 specifically for the MMS STEM program.

PUSHCOIN

Dr. Johns gave a brief overview of the point of sale program to be used this year for the lunch program and online payments for student activities, etc.

Thought Exchange

Dr. Lind shared with the Board that staff, administrators, and the board were asked for their response about goals/priorities as the mapping of the district's direction is considered. There were 112 replies.

District Goals

The Board was reminded that the meeting to discuss district goals would be held on Monday, August 19 at 7:00 p.m. at MES. A Board member requested that the meeting start with a quick wrap up of where the district is with the current Strategic Plan.

Sprinkler System

In answer to a Board member's question, Dr. Johns responded that some of the older sections do not have sprinklers. All the 1999 section has sprinklers. A Master Facility Plan was completed by the district's former architects, Fanning and Howey. Also every year, the Regional Office of Education does a walkthrough both schools for Life Safety issues.

FUTURE AGENDA ITEMS

- Report on Shared Services or Outsourcing
- 3-D Printers
- Hunter's Safety Course
- Cursive Instruction

BOARD REPORTS

Mr. Coleman asked about the process for approving/changing Board Policies. He was informed that the policies are reviewed, discussed, and then approved by the Board. Ms. Casbon LaTourette thanked Mr. Coleman and Ms. Orie for taking on the review of the policy manual.

SUPERINTENDENT REPORT

Dr. Lind reported that it was good to see more activity in the building. The maintenance crew has done a phenomenal job. The STEM lab and new playground look great.

As a SEDOL board member he welcomed that SEDOL staff back to school. Dr. Lind is looking forward to school starting.

BUSINESS OFFICE REPORT

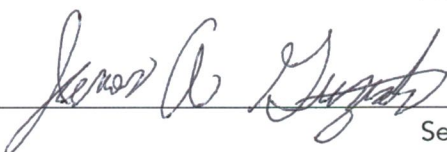
No additional report.

ADJOURNMENT

There being no further business, a motion was made by Carissa Casbon LaTourette, with a second by Sean Coleman to adjourn the Committee of the Whole Meeting. On a voice vote, all Board Members voted Aye. Nays: none. Absent: none. The motion passed. The meeting adjourned at 9:10 p.m.

Board of Education
Millburn School District 24
Lake County, Illinois

By:  _____
President

Attest:  _____
Secretary

September 23, 2019

Date